**Friend Community Healthcare System (FCHS)**

**Board of Directors Tuesday, September 25th, 2018 @ 7:00pm**

**Hospital Conference Room**

* Called Meeting

X Regular Monthly Meetings: 10 required

* Annual Auditor’s Presentation

President - Mayor & Secretary - Jim Vossler; Members: Steve Ryan, Jen Stutzman, Nick Svehla

Meeting called to order at 7:00pm by Jen Stutzman.

***Rules for Open Meetings Act posted in Conference Room.***

**Roll Call: Present** – Jen Stutzman, Jim Vossler, Nick Svehla, Steve Ryan, John Wilson

**Absent**: None

**CEO COMMENTS:**

1. *Strategy:*
* Brady Stanfill hired 9/24 Director of Engagement *with CEO level experience in Clinic management, Foundation fund raising & Grant writing*
* Marketing call to Saline Medical Specialties, CHI Clinic in Crete 9/24
* Dan Bartz, CPA former CFO contracted 9/18 one day/wk then 9/25 two days/wk
* ***the 905*** café soft opening 9/10
	+ ***Point of Service credit/debit collections week of Monday 10/1***
	+ *Grab & Go refrigerated unit soon*
	+ *Patio umbrellas 9/14*
	+ *Patio planters \_\_\_\_ using Friend Chamber Community Improvement Grant of $1,000*
		- *$2,000 Friend Area Fund Grant emails 9/18 via Todd Johnson/Shyanne Scholl*
* Thad reconnected ER Telemedicine 9/11, appointments with Bryan 10/3, CHI/\_\_\_\_ next wk
* $14,875 Coagulation Analyzer for Lab approved 9/14, **installation 9/27**
* Nursing Facility (NF)/Private Pay levels of care being developed
1. *Compliance/Quality:*
* Quality Champion RN position posted 9/19
* Controller will be sharing various IRS back payments paid
* DHHS Medicaid conversation with Courtney Phillips, CEO 9/18
	+ *Conference call tomorrow at noon*
1. *NEW items:*
* Aubrey Paulsen 8/31 suggestion to reform Advisory/Community Board
* John rejoined Friend Rotary 9/12, invitations to others
* All Staff monthly meeting tomorrow
1. *F/U:*
* Kidwell exit sign lighting in Manor, exterior lighting replaced, construction dust control plan tomorrow, summary to CMS & Boards this Thursday
* Shyanne resignation/PRN payroll work & Beth Grant retirement 9/10 for Fri 10/5
* HATS Tuesday sorting team offered free lunches 9/11
* Pet/CT training 9/18 with expected start date of middle of October
* Dr. Meyer called Dr. Massie 9/19, unsure of status, he will call CEO middle Oct
* Brett Boller, Radiology Manager submitted Leona Helmsley grant 9/20 for $426,000:
	+ *Fixed Digital X-Ray $170,000 ($13,000 annual PM) FY16 509, FY17 525, FY18 458*
	+ *Portable Digital X-Ray $139,000 ($12,000 annual PM) FY16 50, FY17 31, FY18 33*
	+ *Portable C-Arm System $117,000 ($8,500 annual PM)*
* Still considering OP Behavioral Health, proposal received 9/12, review meeting
* Still considering Midwest Medical Transport partnership

Motion to approve **August 28, 2018** Minutes by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**NEW BUSINESS:**

Motion to approve Annual Policy & Procedure Review by Svehla, seconded by Vossler.

 Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to approve Quality Report by Ryan, seconded by Svehla.

 Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to approve look-up access and limited transfer for Citizens State Bank accounts made by Ryan, seconded by Svehla.

 Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**MEDICAL STAFF:**

* **Temporary Privileges:** None
* **Reappointment:**
	+ Dr. Ye Ye, General Surgery
	+ Dr. Roger Meyer, Family Practice
	+ Dr. Robert McKeeman, Family Practice

Motion to approve Reappointment(s) by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

* **Initial Appointment:**  None
* **Inactivation of Privileges:** None
* **Clinical Privileges:**
	+ Dr. Ye Ye, General Surgery
	+ Dr. Roger Meyer, Family Practice
	+ Dr. Robert McKeeman, Family Practice

Motion to approve Clinical Privileges by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**FINANCIALS**:

**Review/Approve Payroll:** Motion to approve Payroll by Svehla, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve August Financials:** Motion to approve Financials by Ryan, Seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve Detail List of Checks:** Motion to approve Checks Written by Svehla, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**ADJOURN:**

Motion by Svehla to enter Executive Session regarding HR matters at 8:01pm, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion by Ryan to exit Executive Session regarding personnel at 8:43pm, seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion by Svehla to Adjourn meeting at 8:43pm, Seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

*Next monthly meeting* ***Tuesday, October 30th*** *at 7:00 pm*

*Jim Vossler, Secretary*

*Meeting Minutes to be approved at next meeting.*