FRIEND COMMUNITY HEALTHCARE SYSTEM (FCHS)

BOARD MEETING

September 24th, 2019 at 7PM

PRESENT: Nick Svehla, Jewels Knoke, Steve Ryan, Jen Stutzman **ABSENT: Nancy J. Vossler**

1. CEO Comments:
   1. Robotics partnership funding achieved, 11 laptops and work stations for 10 students being ordered
   2. DON Mike Ament, RN has recruited 1 RN that started yesterday and Michael Havekost, MD to help cover E.D. Introduction article on Mike Sept 18th
   3. Wellness Wednesday served 25 patients & Dermatology Clinic Sept 11th served 44 patients
   4. Phone Charging Station installed outside E.D.
   5. Five Nines remote office @ hospital allowing FCHS to keep IT Tech on site
   6. Lunch & Learn on Sept 10th had 29 in attendance
   7. Tammy Klenke, Facilities Manager has given 30-day notice. Moving to Seward.
   8. Introduction article on Kitti Nienhueser, Patient Account Rep Sept 26th
2. Public Comments: none
3. Motion by Nick Svehla and seconded by Jewels Knoke to approve August minutes.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes

1. OLD BUSINESS:
   1. Cardiac Rehab program will be led by Diana Gruber, RN with 2 RNs cross trained.
      * + - NuStep & Arm Ergometer both obtained, Telemetry on order funded by WMH District Board. Newspaper announcement Sept 11th
   2. Life Line Screening contract signed for 75 mile radius
   3. Outpatient Behavioral Health newspaper announcement Sept 18th, Program Director interviews next step
   4. Pharmacy 340b year long project by Kristi Keller, PharmD – no updates
   5. Sleep Study Accreditation led by Brett Boller – site Survey was on Sept 10th
2. Financials by Dan Bartz, CPA/CFO
   1. Motion by Jewels Knoke and seconded by Steve Ryan to approve Payroll.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes
  1. Motion by Nick Svehla and seconded by Steve Ryan to approve August Financials.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes
  1. Motion by Steve Ryan and seconded by Jewels Knoke to approve checks.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes
  1. Motion by Jewels Knoke and seconded by Nick Svehla to approve Annual Budget
     1. Svehla: Yes
     2. Knoke: Yes
     3. Ryan: Yes
     4. Stutzman: Yes

NEW BUSINESS: None

QUALITY REPORT: No report due to staff transitions

CAH Annual Review per Admin Policy #603 on Financials & Annual Budget, Services Provided, Quality, Network Agreement with CHI, Policies & Procedures

1. Motion by Nick Svehla and seconded by Steve Ryan to approve Policies & Procedures in 11 areas of Administration, Business Office, Emergency Dept, Employee Health, Health Information, Management (HIM), Lab, Nursing, Pharmacy, Quality & Risk Management, Radiology, Social Services.

MEDICAL STAFF:

1. Motion by Jewels Knoke and seconded by Nick Svehla to approve Temporary Privileges for Stephen Smith, MD for Sleep Studies, N. Dawn Ommen, MD & Kai Englert, PA-C to cover Emergency Department.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes

* 1. Motion by Steve Ryan and seconded by Jewels Knoke to approve Appointment/Clinical Privileges for Rachel Braunstein, MD (Radiology), Carroll Verhage, MD for Clinic and E.D.

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes
  1. Motion by Steve Ryan and seconded by Nick Svehla for Re-Appointment/Clinical Privileges for Patrick Hurlbut, MD (Ortho)

VOTE:

* + 1. Svehla: Yes
    2. Knoke: **No**
    3. Ryan: Yes
    4. Stutzman: Yes

OPEN DISCUSSION:

* BCBS status for Michael Karel, PA-C
* CPSI contract arbitration representation by BairdHolm
* Regular Line of Credit being renewed/increased, lowest balance owed compared to past several years
* 4 more nursing homes closing
  + Appointments at 2 locations by Social Services & DON
* CHI/Saint Elizabeth Mock Annual Hospital Survey 2nd week in October
  + Sept 12th site visit to prepare new DON

Motion by Jewels Knoke and seconded by Steve Ryan to enter Closed/Executive Session to discuss HR matters

VOTE:

1. Svehla: Yes
2. Knoke: Yes
3. Ryan: Yes
4. Stutzman: Yes

NOTE: Discussion and agreement to extend CEO contract 3 years, but voting delayed until contract prepared by legal counsel.

Motion by Nick Svehla and seconded by Steve Ryan to exit Closed/Executive Session

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes

Motion by Steve Ryan and seconded by Jewels Knoke to Adjourn at 8:20PM

VOTE:

* + 1. Svehla: Yes
    2. Knoke: Yes
    3. Ryan: Yes
    4. Stutzman: Yes