**Friend Community Healthcare System (FCHS)**

**BOARD OF DIRECTORS**

**Minutes**

***Tuesday, October 30, 2018 @ 7:00 pm in the hospital conference room***

**President** - Jen Stutzman, **Secretary** – Mayor Jim Vossler, **Members**: Steve Ryan, Nick Svehla

Meeting called to order at 7:00pm by Jen Stutzman.

***Rules for Open Meetings Act posted in Conference Room.***

**Roll Call:**

**Present** – Jen Stutzman, Jim Vossler, Nick Svehla, Steve Ryan

**Absent**: None

**CEO COMMENTS:**

* Welcomed Dan Bartz, CPA back to FCHS as ~~a~~ contract CFO;
* Ana Taylor, MSN, APRN, FNP-C signed two year contract effective 11-01-18;
* Discussed $385 raised for Bras For A Cause and $3,489 donated for four sleep rooms;
* Discussion on updating additional hospital from money raised from WMH Foundation Gala 01-25-18;
* FCSC facilities savings account current balance $216,000.00 in anticipation of March Medicare payback;
* New carpet will be placed in the front entry and hallways with financial assistance from the Hospital Auxiliary Thrift Store (HATS);
* Re-purposing Friend Manor, idea by Dan Bartz will be on next month’s agenda to educate stakeholders on value of bringing vacant square footage back into business use for cost reimbursement;
* Generator project on target for Christmas completion, additional funds may be needed to include CT scanner and other equipment on backup generator; and
* Further discussions regarding potential of having a Outpatient Behavioral Health in Dementia area of Friend Manor.

**PUBLIC COMMENTS**:

Motion to approve September 25th, 2018Minutes by Svehla, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

No public comments.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

* Table FCHS Annual Review until next meeting;
* Thad provided an update on quality control for Kelly;
* Discussion regarding report content and what board finds helpful
	+ modified by next meeting;
* Provider chart review process starting in October with goal of twice monthly by Medical Director, Roger Meyer, MD and Todd Stuckey, MD contractor;
* Utilization of third party IT vendor when outside sources are needed.

**MEDICAL STAFF:**

* Temporary Privileges: None
* Reappointment: None
* Initial Appointment: None
* Inactivation of Privileges: None
* Clinical Privileges: None

**FINANCIALS**:

**Review/Approve Payroll:** Motion to approve Payroll by Svehla, Seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve September Financials:** Motion to approve Financials by Ryan, Seconded by Svehla.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**Review/Approve Detail List of Checks:** Motion to approve Checks written, by Ryan, Seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

**ADJOURN:**

Motion to adjourn and enter into Executive Session, regarding personnel at 8:00 pm,

by Ryan, seconded by Vossler.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

Motion to exit Executive Session regarding personnel and adjourn the meeting at 9:15pm,

by Stuzman, seconded by Ryan.

Voting: Stutzman – yes, Vossler – yes, Svehla – yes, Ryan – yes. Motion carried

*Next monthly meeting* ***Tuesday, November 27th*** *at 7:00 pm OR in December as determined by annual Audit Reporting timeline*

*Jim Vossler, Secretary*

*Meeting Minutes to be approved at next meeting.*

FMCS Board Meetings are held in accordance with ***Open Meetings Act*** posted in FCHS Conference Room.

**Agendas posted in advance at hospital entrance, Friend City Hall, Friend Post Office, and copies available from FCHS administration. Budget hearings posted at Post Offices in surrounding communities: Beaver Crossing, Cordova, Dorchester and Milligan**.