**Friend Community Healthcare System (FCHS)**

**Board of Directors Tuesday, October 29, 2019 @ 7:00pm**

**MINUTES**

President: Jen Stutzman Knoke Secretary: Nancy Vossler Member: Steve Ryan

VP: Nick Svehla Mayor: Judith Jewels

***Rules for Open Meetings Act posted in Conference Room.***

1. Roll Call with all present.
2. CEO comments:
   1. Sleep Study Accreditation by Medicare received Oct. 8th.
   2. FCHS signs installed on van.
   3. Lab’s CLIA inspection received a perfect score! The Lab has received perfect scores the last 12 years!
   4. Kelli Hromek received NHA Caring Kind Award.
   5. New hires: Darrell Easten, Facility Manager and Abby Tobin, RN started Oct. 28.
3. Public Comment:
   1. No public comment.
4. September meeting minutes:
   1. A motion was made by Nick Svehla and a second from Steve Ryan to approve the September 24, 2019 meeting minutes.
      1. Vote:
         1. Knoke: Yes
         2. Ryan: Yes
         3. Stutzman: Yes
         4. Svehla: Yes
         5. Vossler: Yes
5. Old Business:
   1. Four new outpatient program updates, with oversight provided by Diamond Healthcare. Judy Lee, LCSW Program Manager started Oct. 21 and the Telemetry will be installed Nov. 5-6.
6. Financials:
   1. Review/Approval Payroll: A motion was made by Nick Svehla and seconded by Jewels Knoke to approve the payroll.
      1. Vote:
         1. Knoke: Yes
         2. Ryan: Yes
         3. Stutzman: Yes
         4. Svehla: Yes
         5. Vossler: Yes
   2. Review/Approve Financials for September 2019: A motion was made by Jewels Knoke and seconded by Steve Ryan to approve the financials.
      1. Vote:
         1. Knoke: Yes
         2. Ryan: yes
         3. Stutzman: Yes
         4. Svehla: Yes
         5. Vossler: Yes
   3. Review/Approve September 2019 Checks and Disbursements: A motion made by Steve Ryan and a second by Nick Svehla to approve the September 2019 Checks and Disbursements.
      1. Vote:
         1. Knoke: Yes
         2. Ryan: Yes
         3. Stutzman: Yes
         4. Svehla: Yes
         5. Vossler: Yes
7. New Business
   1. Quality Report: A new Quality Staff is needed.
   2. A motion was made by Steve Ryan and seconded by Jewels Knoke to approve the policy and procedure review for Critical Access.
      1. Vote:
         1. Knoke: Yes
         2. Ryan: Yes
         3. Stutzman: Yes
         4. Svehla: Yes
         5. Vossler: Yes
      2. November 14th will be the CHI Survey.
8. Medical Staff:
   1. A motion was made by Steve Ryan and seconded by Jewels Knoke to approve Appointment/ClinicalPrivileges to Kenneth Burton for Radiology.
   2. Vote:
      * 1. Knoke: Yes
        2. Ryan: Yes
        3. Stutzman: Yes
        4. Svehla: Yes
        5. Vossler: Yes
   3. A motion was made by Jewels Knoke and seconded by Nick Svehla to approve the Reappointment/Clinical Privileges to Darrell Lester, MD for Pathology.
   4. Vote:
      * 1. Knoke: Yes
        2. Ryan: Yes
        3. Stutzman: Yes
        4. Svehla: Yes
        5. Vossler: Yes
9. Open Discussion:
   1. Attorney, Katie Spohn, is drafting a contract renewal for John Wilson.
   2. $1,000 was given by the Foundation for a staff Christmas party.
   3. A newsletter will be coming out the first of each month.
   4. Quinn, new Marketing staff, will begin November 12.

*Next monthly meeting* ***Tuesday, November 26, 2019***

* *Meeting Minutes to be approved at next meeting.*

*Nancy J. Vossler, Secretary*